

A Citizen's Charter is a document that outlines the services provided by a public or private institution, the standards of service delivery, and the responsibilities of both the institution and the citizens it serves.

The Citizen's Charter for the Bank would help to establish clear expectations for both customers and the banks themselves. By providing transparent and accountable services, the Bank can help to foster greater trust and confidence in the financial sector, which is crucial for the long-term growth and development of the Bangladeshi economy.

Focal Points

| Name | Designation | Contact No. * | Email | Role |
|-------------------------|---|----------------|------------------------------------|---|
| Tonima Hossain | Branch Experience Manager, Wealth & Personal Banking | +88078851528 | tonimahossain@hsbc.com.bd | Focal Point for Wealth & Personal Banking |
| Shahrin H Jhilik | Senior Manager, Change and Implementation, Wholesale Banking | +8809612771163 | shahrin.hossain.jhilik@hsbc.com.bd | Focal Point for Wholesale Banking |
| Mohammed Erfan Elahi | Senior Executive - Digital Banking, Wealth & Personal Banking | +8809612772242 | mohammed.erfan.elahi@hsbc.com.bd | Alternate Focal Point for Wealth & Personal Banking |
| Ahmed Saquib | Regulatory Transformation Manager, Wholesale Banking | +8809612772087 | ahmed.saquib@hsbc.com.bd | Alternate Focal Point for Wholesale Banking |

^{*} Calling Hours: from 10AM to 6PM [Sunday to Thursday; only on working days]

Citizen's Charter Monitoring Committee

| Name | Department | |
|------------------------|--|--|
| Muhammad Shohiduzzaman | Country Head of Global Trade and Receivables Finance | |
| Newaz Musharraf | Country Head of Global Payments Solutions | |
| Shamsul I Bhuiyan | Wholesale Head of Non-Financial Risk | |
| Shawkat M Ali | Head of Operations | |
| Fahad Bin Sultan | Senior Manager, Wealth and Private Banking | |
| Mehedi Z Andalib | Head of Compliance Advisory | |